

Creating an e-Funds Account

Kohler School District utilizes e-Funds as a 3rd party platform to allow families to make electronic payments for registration fees, school fees, lunch accounts and day care. Families must create an account in e-Funds in order to utilize this payment option.

Creating an e-Funds account requires the following items:

- Kohler School District Family ID number or the 5 digit Student ID number
- Credit card number or checking account number

Electronic payments made through e-Funds can be made the following ways:

- Credit card
- Checking account (ACH direct debit)

Step 1: Find your Family and/or Student ID number in Skyward Family Access <https://skyward.iscorp.com/scripts/wsisa.dll/WService=wsedukohlerwi/fwemnu01.w>. Click "Student Info" in left hand margin and Student ID numbers are 5 digit numbers beginning with 0 (also referred to as "Other ID") and Family ID numbers are under the highlighted link "View (student's name) Family".

Step 2: Go to the e-Funds website found on the Kohler School District home page under Our District/Electronic Payments <https://payments.efundsforschools.com/v3/districts/55428>

Step 3: Create an account by clicking on "Create an Account" on the e-Funds home page.

Step 4: Establish preferred payment settings (i.e., credit card or direct debit from checking account) by clicking "Payment Settings" and then "Payment Methods" in the left hand margin.

Step 5: Add/link students to your account by clicking "Manage Account" and then "Manage Students". To complete this step, users will need the student's last name and either the Family ID number or the Student ID number.

If you are unable to create an e-Funds account or have questions, please contact Matt Kautzer, Business Manager, at (920) 803-7204 or email kautzerm@kohler.k12.wi.us.